



## **IFP ATTORNEY**

### **JOB SUMMARY:**

The IFP Project Attorney is employed by a certified domestic violence center to provide direct representation to survivors of domestic, dating and sexual violence and stalking in temporary and final injunction for protection proceedings and prosecutions of violations of injunctions. The IFP Project Attorney(s) shall:

- 1) meet with survivors to provide legal advice to determine whether seeking an injunction is a safe and appropriate legal remedy;
  - 2) complete and file petitions for injunctions for survivors and represent survivors at the final injunction hearing;
  - 3) represent survivors who have obtained temporary injunctions and request representation at the hearing on the final injunction; and
  - 4) represent survivors who have a final injunction for protection at a civil hearing for a violation of the injunction or refer the violations to and advocate with the Office of the State Attorney for prosecution.
- The IFP Project Attorney will conduct extensive outreach and develop required formal collaborative partnerships with entities such as the clerk's office, the circuit court, law enforcement agencies, state attorneys, agencies working with LGBTQ, immigrant, and elder communities and persons with disabilities, health care providers, and faith-based organizations to develop referral protocols and to offer additional venues for the attorneys to meet with survivors to who are seeking injunctions for protection.

### **WORK EXPERIENCE/EDUCATIONAL REQUIREMENTS:**

The IFP Project Attorney will possess a JD from an accredited law school with preferably two years of litigation experience representing survivors of domestic, dating and sexual violence and stalking in injunction for protection proceedings and other civil legal matters, or prosecuting batterers in criminal proceedings. Providing direct legal representations while a law student in a supervised law school legal clinic or internship may be included as litigation experience. Must be a Florida licensed attorney in good standing with no prior Florida Bar disciplinary proceedings that resulted in the imposition of any penalty. Must have advanced experience in Microsoft Office programs. A valid driver's license and dependable transportation required. Must meet eligibility requirements for Hubbard House, Inc. vehicle insurance coverage. All applicants must pass a level-2 background screening.

All duties and requirements are essential job functions. All requirements are subject to possible modification to reasonably accommodate individuals with disabilities.

### **FULL TIME / EXEMPT**

**PAY:** Commensurate with experience

**TO APPLY:** Qualified candidates are encouraged to apply by emailing a resume to [employment@hubbardhouse.org](mailto:employment@hubbardhouse.org) . Please place the job for which you are applying in the subject line. No phone calls. Hubbard House, Inc. is an Equal Opportunity Employer.